



**Board Meeting Minutes
September 19, 2017
Furr's, Plano**

- Attendance:**
- | | | |
|--|--|---|
| <input type="checkbox"/> Wayne Gibbs, President | <input checked="" type="checkbox"/> Todd Warden | <input checked="" type="checkbox"/> Katie Masucci |
| <input checked="" type="checkbox"/> Ron Garcia, Vice President | <input checked="" type="checkbox"/> Justin Knox | <input type="checkbox"/> Open |
| <input checked="" type="checkbox"/> Scott Heidman, Secretary | <input checked="" type="checkbox"/> Matt Hall | <input type="checkbox"/> Open |
| <input checked="" type="checkbox"/> Matt Swor, Treasurer | <input checked="" type="checkbox"/> Darren Harris | <input type="checkbox"/> Open |
| <input type="checkbox"/> DeVille Hubbard <i>TXIA Rep</i> | <input checked="" type="checkbox"/> Tammy Swor <i>Exec Admin</i> | |

Call to order:

- 5:00 p.m. by Ron Garcia

Consent Agenda: Minutes and Financial Report

- A motion was made to accept the minutes from the July meeting and the treasurer's financial report (current balance in the account is \$42,361.96) by Darren Harris, seconded by Matt Swor, and passed with a voice affirmation.

Committee Reports:

- Internal Affairs: Scholarship (Matt, Justin, Matt):
 - The TXIA scholarship application was reviewed and will be used for the DIA scholarships.
 - Scholarship will be announced in the Expo flyers and application due dates and recipient announcement dates will be determined after the Expo.
 - Class fees from Ben Fisher, Mark Ostertag, and Phil Sheppard are each \$550.
- External Affairs: Networking and Inspector Outreach (Ron, Todd, Katie):
 - October 13th is the next WEENT meeting
- Governance Committee: No Report (Scott, Darren)

Unfinished Business:

- DIA inventory, scanning of old documents, and web site were tabled until January (after the Expo is complete)
- A newsletter brainstorming list was passed around and completed. The electronic newsletter (written by Katie and formatted/distributed by Tammy) is scheduled to be released in April.
- Expo plans were discussed as follows (additional details to be discussed at November's meeting):
 - Date and times - Thursday, January 25, 2017 from 8 a.m. - 5 p.m. doors open at 7:30 a.m.
 - Registration to be handled by will be researched and decided upon
 - Online registration pricing is \$150 or \$135 for groups of 5 or more, will include a DIA baseball cap, and will close on Friday, January 5, 2018. Vendor registration will also cut off on January 5th.
 - Registration at the door will be \$165 and will not include the DIA cap.
 - Door prizes will only be provided by vendors this year as DIA will be supplying the caps.

- The TCEQ paperwork will be handled by Tammy with input from Matt proposing the day's schedule, speakers and bios.

New Business:

- A director's full list with terms is being compiled. It was discussed that Darren and Katie began their terms January 2017, Matt Hall in July 2016, and Justin in January 2014.

Meeting adjourned:

- A motion was made to adjourn at 6:03 p.m. by Ron Garcia, seconded by Matt Hall, and passed with a voice affirmation.

Email business conducted post meeting:

- A motion was made use Brushfire for the 2018 Expo registration by Katie Masucci, seconded by Matt Swor, and passed with an email affirmation.
- A motion was made to absorb the ticketing fees (1% of ticket price plus \$1.00 per registrant) billed by Brushfire for 2018 Expo registration by Darren Harris, seconded by Katie Masucci, and passed with an email affirmation.